

Report Name / "AKA"	Report Type	Due Date/Date Checklist Must Be Completed By	Tech's Info	Letters/Reports	Maintenance or Other Location	Additional Information/Notes
PD8	Suspension Date	By begin/mid August for the previous school year (due date set by the State)	Entered Directly into the PD Data System via FTP from Frontline IEP (Maintenance > Electronic PD Report Submissions > PD 8 Data Submission)	Under State Reports filter: PD-8 Exception Report	Data must be entered via Student – Log Entries – Suspensions Report may be submitted via Maintenance - Electronic PD Report Submissions – PD 8 Data Submission	Question: Why is my PD8 report blank? Answer: User(s) didn't enter suspensions under the Log Entries – Suspensions for the student(s). Reports can only provide information that was entered in the first place.
October Snapshot	A collection of data usually on a specific date in the beginning of October.	Data collected as of First Wed of October of the school year	Extract Downloaded from Frontline IEP and uploaded into Level 0 of Data Warehouse (Special Ed Office often provides this data file to the District CIO who is then responsible for uploading it). In some areas, the RICs will extract the data for the districts.	October Snapshot Extract CPSE Exception Report	Data must be entered via TORC fields in Programs and Related Services entries on Doc Details Screen; Checked at document level in State Reporting Information Section; total % should not be more than 100 Report may be previewed for errors and/or downloaded via Maintenance – Student Information Repository System (SIRS) Extracts – October Snapshot Extract	
Programs Fact Extract	This extract shows any student who was classified in that particular school year, even if they have since been exited.(no exit date shows for exited students, the coding for exiting a student pulls from the districts SIS...) In Other words, when reviewing the extract it would seem the student is currently receiving services even though they exited out of the district. Code: 901 – student declassified during the school year	Periodically throughout the School Year to verify disability code	Enrollment, demographic, and disability program service records for those students who are potential submission records for the VR 10-16 reports must be migrated to the Level 2 Student Data Repository by no later than date determined by SED each year; generally late July. Data will be reviewable in the PD Data system as the List of Potential Student Records to ascertain that all students eligible to be included in these reports are on the list with accurate information. The L2 data repository will be frozen with regard to new or changes in the enrollment, demographic, and disability program service records after this date in order to do accountability calculations after the July deadline.	Programs Fact Exception Report		
Type of Disability Report	Code: 912 – student changed disability during the school year	No later than mid/late August for the prior school year		Programs Fact Ungraded Students Report		

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Indicator 11 Events Extract	Report of school district's compliance rate on State Performance Plan (SPP) Indicator #11 – Timely Evaluations for CPSE and CSE Districts must submit according to SED published submission schedule	Data collected from 6/1 to 8/31		•Indicator 11 <i>Exception</i> Report •Indicator 11 <i>Exclusion</i> Report •Indicator 11 <i>Inclusion</i> Report	Report may be downloaded via Maintenance – SIRS Extracts – Events Extract – Indicator 11 – CPSE, Indicator 11 – CSE, Indicator 11 – CSE and CPSE (combined)	Question: Why am I getting an error on my Events Extract? Answer: Check the data entered into Process Tracking for each student appearing on the extract. Each entry for Indicator 11 must have three action types recorded: Receipt of Referral, Consent for Initial Evaluation Received and an Action Type related to a meeting.
VR11 Indicator 11 Events Extract	Notification to School District of Compliance Rate of Data Submitted in Events Extract Indicator 11	Date set by SED each year; usually end of Sept/begin of Oct			Once district receives VR from state, users may verify via Maintenance – Verification Extracts – Events Extract – Comprehensive Events Extract Indicator 11-CSE Verification, Comprehensive Events Extract Indicator 11-CPSE Verification	
Indicator 12 Events Extract	Report of school district's compliance rate on SPP Indicator #12 – Timely Evaluations for Early Intervention (EI) to CPSE Districts must submit according to SED published submission schedule	Data collected from 6/1 to 8/31		•Indicator 12 <i>Exception</i> Report •Indicator 12 <i>Exclusion</i> Report •Indicator 12 <i>Inclusion</i> Report	Report may be downloaded via Maintenance – SIRS Extracts – Events Extract – Indicator 12 – EI/CPSE	Question: Why are there no students or very few students on the Indicator 12 report? Answer: Often districts meet on many EI to CPSE students but not all show up. This is usually due to an omission when the receipt of referral was entered in Process Tracking. Field of "Receiving EI Services" should be Yes.
VR12 Indicator 12 Events Extract	Notification to School District of Compliance Rate of Data Submitted in Events Extract Indicator 12	End of Sept/early Oct from prior school year			Once district receives VR from state, users may verify via Maintenance – Verification Extracts – Events Extract – Comprehensive Events Extract Indicator 12-EI/CPSE Verification	
Indicator 11 Events Extract for Parentally Placed Non-pub CSE Students	Report of school district's compliance rate on State Performance Plan (SPP) Indicator #11 – Timely Evaluations for Parentally Placed Non-pub CSE Students Must be submitted on a yearly basis for districts who are District of Location for Non-pub schools	Data collected from 6/1 to 8/31		Parentally Placed Non-pub CSENP Exception Report Parentally Placed Non-pub CSENP Inclusion Report	Data must be entered via Process Tracking (LOG ENTRIES) – Receipt of Referral – Parentally Placed must = "YES" Report may be downloaded via Maintenance – SIRS Extracts – Events Extract – Parentally Placed in Non-public school	Question: Why isn't the student(s) showing up on this report? Answer: Receipt of Referral in Process Tracking must say "YES" to Parentally Placed for student to show up in report.
VR14 CSE NP Events Extract Indicator 11	Notification of School District Compliance Rate of Data Submitted in Events Extract Indicator 11 for Parentally Placed Non-pub CSE Students	End of Sept/early Oct			Once district receives VR from state, users may verify via Maintenance – Verification Extracts – Events Extract – Comprehensive Events Extract – CSENP Verification	

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Indicator 7 Assessment Fact Extract	Data submitted for the Preschool Outcomes Report including entry information and exit information for all CPSE Students who had 6 months or more of services and exited CPSE either declassified or transitioned to CSE.	Data collected over two year period (at least 6 months of services provided before exiting)		<ul style="list-style-type: none"> Indicator 7 Assessment Fact Extract <i>Exception</i> Report Indicator 7 Assessment Fact Extract <i>Exclusion</i> Report Indicator 7 Assessment Fact 	<p>Data must be entered via Student – State Reporting – Preschool Outcomes Summary – Entry and Exit Data</p> <p>Report may be downloaded via Maintenance - SIRS Extracts – Indicator 7 Assessment Fact Extract</p>	The data in extract will be reported for the selected school year ending on June 30th, but includes Classified Preschool children who exited between September 1 and August 31.
VR15 Indicator 7 Assessment Fact Extract	Verification of Data Submitted in the Indicator 7 Assessment Fact Extract – Preschool Outcomes Report	End of Sept/early Oct			Once district receives VR from state, users may verify via Maintenance – Verification Extracts – Indicator 7 Assessment Fact Extract Verification – Comprehensive Assessment Fact Extract Verification	
Year End Snapshot	Preschool children provided programs and services during the current school year from July 1 to June 30th	Data collected for CPSE students enrolled from 7/1 to 6/30		<ul style="list-style-type: none"> Year-End Snapshot <i>Exception</i> Report Year -End Snapshot <i>Exclusion</i> Report Year -End Snapshot <i>Inclusion</i> Report 	<p>Data must be entered via Student Details Screen – State Reporting Section SIRS CPSE Primary Services Program and SIRS CPSE Primary Service Provider</p> <p>Report may be downloaded via Student Information Repository (SIRS) System - Year End Snapshot Extract</p>	<p>Question: Why aren't the CSE students showing on the Year End Snapshot?</p> <p>Answer: Year End Snapshot is for CPSE students only. CSE should not appear.</p>
VR13 Year-End Snapshot	Verification of Data Submitted in the Year-End Snapshot	End of Sept/early Oct			Maintenance – SIRS – Verification Extracts – Year-End Snapshot - Comprehensive Year-End Snapshot Verification	
VR16	This report contains students who have been identified as having received Coordinated Early Intervening Services during the past two school years and were students with disabilities in the current school year.	End of Aug		VR16 Report	<p>Data must be entered via Student – Process Tracking – Action Type: Receipt of Referral – Field: Received Prior CEIS = Yes</p>	<p>Only for students who had a Receipt of Referral as a CSE student. Otherwise the Field: "Received Prior CEIS = Yes" is unavailable.</p> <p>NOTE: a district that has been identified as being disproportionate in classification rate based on race/ethnicity are mandated to use a certain %age of federal monies to develop/have pre-referral programs to decrease the identification rate. If a district has never heard of CEIS then they have not been identified and this does not pertain to them.</p>